

Print Inter-Club Competitions & Hosting

NJFCC- "Print" Chair-

By May of the current season, contact & arrange dates with the necessary number of clubs to host the planned competitions for next season (Sept. - May). Usually there are three (3) Print competitions (Fall, Spring, Tops) each season.

(Approximate dates are dependant on the hosting clubs calendar)

Prints: Fall - Late October, Spring - February, Tops-in-NJ- April

Tasks (per Print Competition held between September and May):

1. Receive prints, entry forms, fees, and optional return postage from club chairs- before deadlines.
2. Pre-screens entries for proper: labeling; size; category; class; category; and non-damaging matting.
3. Mixes entry order to disperse clubs order in each of categories specified.
4. Arrives at hosting club on competition night with: Entries; multi-scoring device, NJFCC scoring sheets.
5. At the end of the competition all prints, score sheets, and scoring devices are collected.
No prints are returned (even to host club) on the night of competition.
6. Separates prints back to club order and returns prints and applicable awards and score sheets to respective clubs at the NJFCC's next regular scheduled delegate meeting. Arranges to ship returns to clubs having paid for return postage.
7. Provides "Cable Release" editor and NJFCC web site manager with list of competition awards winners, judges, host club, # clubs, date, etc.
8. Advises treasurer to issue the appropriate "host rebate" check to host club.

Hosting Club- Staff

1. Arranges for and pays for three (3) judges for night of competition. Possible NJFCC partial rebate to clubs for hosting and cost of judges. Provide maps to club and reconfirm date 3-5 days before event.
2. Assist NJFCC chair in conducting competition in following ways:
 - a. Set up **club's light box** for presentation of print works.
 - b. Set-up NJFCC multi-scoring device with scores aimed away from audience.
 - c. Provide (1) club person to **read & announce score total** from device to score recorders.
 - d. Provide (1) club persons to record scores on NJFCC score sheets when announced.
 - e. Provide (2-3) club persons to pass prints through light box for judges to score.
 - a. Passers should be wearing gloves to prevent soiling mats.
Passer should stack so as not to injure prints. (not face down on an unprotected table)
Passer or score keeper should announce "Title" only as it is presented.
Passers avoid showing back of print to judges - (past award stickers!).
Passers to record judges score on NJFCC sticker.
 - b. After scoring, prints should be placed in "tally piles" to accommodate choosing the 20% MA's & HM's and medal winner.
3. Thank Judges and NJFCC chair for their time & effort (pay judges)
4. Assist NJFCC chair with NJFCC equipment and entries to his/her car.

Slide Inter-Club Competition Hosting

NJFCC- "Pictorial" &/or "Nature" Slide Chair-

By May of the current season, contact & arrange dates with the necessary number of clubs to host the planned competitions for next season (Sept. - May). Usually 3-4 competitions each season.

(Approximate dates are dependant on the hosting clubs calendar)

<u>Pictorial-</u>	Fall- October,	Tops-in-NJ- November,	Photo Travel- February,	Spring - March
<u>Nature-</u>	Fall- October (4 categories),	Tops- February,	Spring - March (4 categories)	
	1. General	3. Ornithological		
	2. Botanical	4. Zoological (+ insects)		

Tasks (per Pictorial & Nature Competition held between September and May):

1. Receives images on CD, slides, entry forms, fees (+ optional postage) from club chairs- before deadlines.
2. Pre-screens images for proper identification (title, club, spot), possible category (1of 4 in Spring & Fall Nature).
3. Uploads and assembles images for the competition in PhotoContest Pro software; assemble slides if applicable.
4. Arrives at hosting club on competition night with multi-scoring device, NJFCC digital projector, NJFCC slide projector, if needed, and slide entries.
5. Provides hosting club with the Hosting Fee check, issued from the treasurer prior to the competition.
6. At end of competition, saves results from the competition, collects multi-scoring device, projector(s).
7. Tabulates the results, creates a Resulting Sheet with list of winning images and analysis; returns the club's CD if requested; returns slides, if applicable with medals/ribbons by mail (if fee provided) or to club's delegate at NJFCC's next regular meeting.
8. Provides "Cable Release" editor and NJFCC web site manager with list of competition awards winners, judges, host club, # clubs, date, etc.

Hosting Club- Staff

1. Arranges for and pays for three (3) judges for night of competition. Possible NJFCC partial rebate to clubs for hosting and cost of judges. Provide maps to club and reconfirm date 3-5 days before event.
2. May assist NJFCC chair in conducting competition in following ways:
 - a. Set up club's screen & Projector stand for presentation of slide works.
 - b. Set-up NJFCC multi-scoring device with scores aimed away from audience.
 - c. Provide (1) club person to read & announce score total from device to score recorders. Passer or score keeper should announce "Title" only as it is presented (No-Club or maker's names).
 - d. Provide (1-2) club persons to pass slides through projector for judges to score, if applicable.
3. Thank Judges and NJFCC chair for their time & effort (pay judges).
4. Assist NJFCC chair with NJFCC equipment and entries to his/her car.

COMPETITION VIEWING REQUIREMENTS (Highly Condensed from a PSA Uniform Practice)

1. Illumination Levels-

- a. Print Box illumination should be in the 3200 K to 5500 K temperature range. Household tungsten bulbs are usually around 3000 K, while cool-white fluorescent bulbs are around 5500 K. An appropriate balance is achieved with about 20-25% of the total wattage being fluorescent (2 x 20 W "cool-white" fluorescent + 4 x 40 W "soft-white" tungsten).
- b. EV measurements can be made with a photographic light meter, or by using an in-camera light meter set at an ISO (ASA) value of 100. A reflected light meter reading for a print box should be made with an 18% reflectance gray card placed at the center of the print area. If using an incident light meter it should be placed at the center of the print area facing the judges. A reflected light meter reading for a slide projection screen should be made when using an empty "super slide" slide mount (40 mm square format). Variations from center to corners of light box or screen should not be more than 0.5 EV or 1/2 f-stop.

<u>Print Box- 18% gray card</u>			
EV=10.0	or	1/15 @	f 8.0
*EV= 9.5	or	1/15 @	f 6.5
EV= 9.0	or	1/15 @	f 5.6

<u>Slide Screen- empty mount</u>			
EV= 9.0	or	1/15 @	f 5.6
*EV= 8.5	or	1/15 @	f 4.5
EV= 8.0	or	1/15 @	f 4.0

2. Judging Distance-

- a. The center of the print viewing area should be at the eye level of the judges. The minimum distance for positioning the print judging should be 5 feet for 8x 10 size prints and 10 feet for 16 x 20 size prints
- b. Small prints be judged first and the judges' seating adjusted for the judging of the large prints.
- c. The minimum distance for positioning the slide judging should be 10 feet.

3. Support Area Behind Print-

The print should be placed against a panel that has been painted a medium gray tone using "flat" (non-glossy) paint. The size of this panel should be 30" X 30" for a 16 X 20 inch print. Copies "How to construct a Print Judging Light Box" available at "hq@psa-photo.org"

4. Screen Image Keystoning-

Corrections for keystoning (top wider than bottom) of the slide projector should be made by raising level of projector to center of screen or by tipping the screen. Keystoning from the digital projector is made by adjusting the projector and/or screen, with final adjustments made on the projector control panel.

5. Room Conditions & Safety for Judging-

- a. All distractions (lights or reflections) should be removed from the judges field of view. While room lights should remain ON for print viewing, they should be OFF for slide viewing.
- b. Seating for any audience should start a minimum of two rows behind the judges.
- c. Comfortable chairs must be provided for the judges. Rest and/or refreshment breaks are to be arranged between rounds, as necessary.
- d. There must be no audible comments or conversation from the audience or the workers that might influence or otherwise distract the judges.
- e. Scoring devices must be behind the judges so they are not able to see the individual judges scores.
- f. Soft white cotton darkroom gloves or medical vinyl gloves should be worn by print handlers at all times.
- g. Secure electrical service/hook-ups (e.g. tape down loose electrical drop-cords that cross public aisles).
- h. Insure adequate aisles space for safe public access or egress.
- i. Have a public or cellular phone available in case of sickness, injury or other emergencies.
- j. Designate someone to turn the lights on and off when required.
- k. Public safety laws vary- the space should be in compliance with local & state public safety regulations.